



Christie A. Webb

Tazewell County Clerk
McKenzie Building
11 S. 4th St., Suite 203, Pekin, IL 61554
(309) 477-2264 – Fax: (309) 477-2244

Application for Search – DEATH RECORD

Name on Death Record:

First Middle Last

Date of Death: _____

City of Death: _____

Reason for Acquiring Death Record: _____

Applicant's Relation to Person: _____

Number of copies requested: _____

Applicant's Name

E-Mail Address

Address

Phone

City State Zip

I do hereby certify that, as the person who is requesting said record, I am legally entitled to a certified copy according to the Vital Record Act contained in Illinois Compiled Statutes (110 ILCS 535/25).

Your Signature

Clerk or Deputy Clerk

Driver's License Number

Other ID

TO OBTAIN A COPY OF A DEATH RECORD:

- 1) Complete this application.
- 2) Your application must be signed by you.
- 3) You must be one of the following:
 - Executive or Administrator of decedent's estate
 - The informant listed on the Death Certificate
 - The next of kin
 - Someone who has a personal or property right interest in the certificate (you must provide authorizing documents).
- 4) Submit a copy of your identification (see below for acceptable forms of identification).
- 5) Include your payment (see below for acceptable forms of payment).

FEES:

- One record search including one certified copy is \$16.00.
- Each additional certified copy of the same record issued at the same time is \$13.00.
- Uncertified copy of record that is 75 years or older marked "For Genealogical Purposes Only" is \$5.00.
- There is an additional convenience fee for online purchases, see website.

IN PERSON: Visit the Office of the Tazewell County Clerk located at 11 S. 4th St., McKenzie Bldg., Suite 203, Pekin. Methods of Payment: Cash or check

BY MAIL: Complete form, make copy of acceptable identification (and any necessary documentation), and make payment in form of personal check, cashier's check or money order payable to "Tazewell County Clerk". Send to Office of the Tazewell County Clerk, 11 S. 4th St., Suite 203, Pekin, IL 61554.

ONLINE: Make a payment through Illinois E-Pay using a credit card and fax completed form and identification (and any necessary documentation) to (309) 477-2244.

ACCEPTABLE FORMS OF IDENTIFICATION:

One of the following:

- Illinois or Out-of-State Driver's License
- Illinois or Out-of-State ID Card
- U.S. Passport
- U.S. Military ID Card
- U.S. Naturalization Certificate

-OR-

Two of the following:

- Social Security Card
- Current Voter's Registration Card
- Employee ID Card with photo and signature
- School ID Card with photo
- Piece of mail displaying correct name & address
- Vehicle registration card/insurance card